

Job title	<i>Visual Art Teacher</i>
Reports to	<i>Executive Director</i>

Job purpose

ACH Clear Pathways is looking to hire a creative, flexible Visual Art Teacher to join our team. The Art Teachers' responsibilities include sourcing art supplies, preparing lessons, and providing developmentally appropriate instruction on art techniques. The VAT should also be able to supervise lessons to ensure learners interact in a supportive and respectful manner. The goal of this position is for the VAT to be able to encourage creativity and self-expression among students and community. Ultimately, here at ACH an outstanding VAT will be attentive and responsive to themes in youth and community art that suggest distress in their personal lives.

This full-time position has potential for advancement in responsibilities as the organization continues to grow.

Duties and responsibilities

- Planning lessons on art and art history in accordance with youth and community learning objectives.
- Cultivate strategic partnerships with key stakeholders including but not limited to schools, and non-profit organizations.
- Coordinate program details and logistics inclusive of: teacher hiring and scheduling, event planning, and curriculum development.
- Create and implement a teaching artist onboarding packet with information related to youth and community development, curriculum writing, establishing learning outcomes, and classroom management.
- Preparing the classroom by gathering and setting up equipment.
- Providing instruction on the use of charcoal pencils, as well as oil, acrylic, and watercolor paint.
- Participate in staff & program meetings in addition to attend program orientations as needed.
- Monitor inventory and sourcing art supplies as needed.
- Design and implement public art murals and mosaic.
- Manage data intake and entry for art education programs including client and program data.
- Support marketing efforts by creating and collecting both written and visual content for promotional verbiage, postmortems, and impact stories as e-communications and social media, brochures, fliers, mailings, etc.
- Attend staff meetings, seek out professional development opportunities, and assume all other related duties as assigned by the Executive Director.

Qualifications

- At least two years of experience in education, training and/ or program coordination.
- ACH Clear Pathways and different arts/medium is a benefit but not required.
- Commitment to community building, an ability to cultivate relationships, and a desire to serve.
- Strong skills in organization, management, and creative problem-solving
- Ability to work both independently and as a group to achieve greater organizational success.
- Experience working with diverse communities.
- Self-starter with strong initiative, commitment to innovation and ACH greater goals and mission.
- Knowledge of Microsoft Office
- Able to work evenings and weekend hours.

Working conditions

- Flexible schedule with ability to work occasional weekday evenings and Saturdays (As needed for programs and off-site events).

Physical requirements

- Stand for long periods of time.
- Carry 5-25 pounds.
- Climb ladders, scaffolds etc.
- Move self in different positions to accomplish tasks in various space.
- Operate machinery and/or power tools.

To apply, interested parties should email the following to admin@achcp.org:

- Cover letter defining your interest in the position and your goals.
- Resume
- Three References

Review of applications will begin immediately and continue until position filled.

*ACH Clear Pathways is a registered charitable organization. Its mission is to nurture creativity through the visual and performing arts to youth and families. Its purpose is to enrich the lives of youth and families in the arts.
Dedicated in memory of Amon C. Harris (2001-2009)*